

**IACRN Research Committee Minutes**

**October 12, 2016**

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| Cheryl Fisher - Chair | Joy Bailey | Kathy Grinke | Penny Jester |
| Catherine Griffith - Facilitator | Georgie Cusack | Carolynn Jones | Rosemary Keller |
| Shaunagh Browning |  |  |  |

Presiding: Cheryl Fisher: Chair; meeting called to order 3:36 PM

1. Announcements:
   1. 8th Annual Conference Countdown – 12 days away!
2. Review of September 14, 2016 minutes: Minutes approved as written

1. Subcommittee Updates
   1. Deviations Study: Penny and Carolynn
      1. Study is finished: study exploring differences in deviation rates reported among study staff.
      2. Informed consent; endpoints; eligibility; adverse events
      3. NIAID (Nat’l Institute of Allergy & Infectious Disease) is the coordinating center (access to monitoring reports).
         1. Sites
            1. 13 total sites: 7 sites with RN coordinators
            2. 6 sites with non RN Coordinators.
            3. Did not use sites with mixed personnel. Too challenging to determine which role created the deviation.
         2. Methods:
            1. 101 total deviations were examined.
            2. Used Chi Square: RN vs Non RN rates of reporting deviations
            3. 3 out of 4 showed significant differences in favor of RN. IC p<0.01; Adverse events p<0.03; Overall p < 0.001
         3. Consulting with Statistician: verify tests used for data analysis.
   2. Workforce – Cheryl
      1. Follow-up with ISRC reviewer (Allyson Ross) who has experience with large data sets.
      2. Questions: What is the N? How are we going to collect the sample?
      3. Suggestions:
         1. First survey use IACRN membership list to start; compile list of Research Centers
         2. Second email: sent to IACRN members who will be asked to forward to non members. This one will be tagged so responses can be tracked. This will provide a mechanism to separate out IACRN characteristics from non-members.
         3. 25% return - considered good percentage return rate.
         4. Pilot the survey with 10 people.
         5. Keep official survey open for 3 weeks.
         6. Look at sample of survey and standard language from study on Nurse Coaching.
2. Preconference: Nominal Group: Carolynn, Cheryl, Catherine
   1. 32 people registered.
   2. Attendee information will be sent out to include mission, vision, strategic plan; research question and CDC information on Nominal Group Technique.
   3. Facilitator information: Need 5 table facilitators.
      1. Script; sequence of activities; facilitator job description.
   4. Discussion about how the session will be sequenced.
3. Adjourned at 16:40.

Submitted,

Catherine A. Griffith, PhD, RN, Research Committee Facilitator