**IACRN Chapter Governance Committee-AGENDA**

Time: August 8, 2019 9:00 AM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://zoom.us/meeting/869740907/ics?icsToken=988e8326a7f47b78a091ee1b88500a9848b20f096a87a407c2a06ca88041c0ce>

Join Zoom Meeting

<https://zoom.us/j/869740907>

One tap mobile

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Dial by your location

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        +1 669 900 6833 US (San Jose)

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        +44 203 966 3809 United Kingdom

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Meeting ID: 869 740 907

Find your local number: <https://zoom.us/u/abhExYxUJj>

Present on the Call-

Agenda Items

* **Chapter Update-**Please utilize the Google Tracker for updates- <https://docs.google.com/spreadsheets/d/1BC0-09a8ijYSHZTUhmlCNwiu8fmZnmEDlSuhEsjWPTA/edit#gid=0>

I don’t want to spend the committee’s time reporting and reading the updates from chapters. If everyone would enter their own updates and complete the last column (if needed) we could focus this meeting on the challenges the chapters are facing in the last column.

* **Update on Houston**
* **Update on Shanghai-were contacted by some research nurses in Shanghai to have a second China Chapter. Linda Wu and Meg had spoken to a research group. We had a call with them. They had some questions about moving forward. They are very eager. They have some challenges with their group. They want some of their officers who are not nurses. This should be on our radar going forward. We left it up to them.**
* **Webpage Guidelines-** Current Chapter Website Guidelines
* Event Calendar: *Only promoting IACRN local and parent events; no other industry or organization events should be listed on the local pages.*
* Membership promotion for any other organization is prohibited.
* Must have an area linking back to IACRN.org.
* Logo used must be supplied by IACRN Headquarters; no modifications can be made to the logo without alerting.

List leaders and contact information

Post upcoming meetings and virtual attendance information if applicable. Other chapters may be interested in a topic that is being presented.

* In the interest of building partnerships, this feels a little short-sided and we may be isolating ourselves. Are we being too restrictive with our Webpage guidelines? Maybe we should focus on building relationships to promote Research Education opportunities with the expectation that others would reciprocate and we might broaden our reach. Thoughts?  **Diane and Lori should review and submit to the board. Copy Mary and Jonathan. Draft in a way which would appeal to membership. Mary, Jonathan and Samantha**

**Chapter Guide-What is the status? Is legal involved? Jonathan and Catherine are working on this. Jonathan will reach out to Catherine to finish. We have to think of international chapters also. We have to factor in the problems we have had with certain chapters.**

**Chapter Annual Update-to be completed by April 28th Has everyone completed this?**

<https://www.surveymonkey.com/r/chptannrpt> For full and pilot. Only received 4 Ohio, Boston, Rocky Mountain and Houston. Will re-send

**IACRN Conference in October.**

The CGC will have a meeting on the first night, Tuesday, October 22nd between 6:00-7:00.

**Future Meetings**

October-Conference

       Dec 5, 2019 3:00 PM