**IACRN Chapter Governance Committee-Minutes**

IACRN CGC Meeting-August 6, 9:00 AM EST

**Join Zoom Meeting**

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**Meeting ID:** 270 710 314 Find your local number: <https://zoom.us/u/abhExYxUJj>

**Present on the Call**- Linda Roth (Ohio Valley), Elize Pietersen (South Africa), Gordon Hill (UK/Ireland Branch), Mariana Gallardo (Houston), Mary Larkin (Board Liaison), Catherine Griffith (Advisor), Claire Whitehouse (UK/Ireland Branch), Xiaokun Liang (Beijing). Lori Brunner (Ohio Valley) and Diane Branham (Rocky Mountain)

**Agenda**

1. **Chapter Update-**Please utilize the Google Tracker for updates- <https://docs.google.com/spreadsheets/d/1BC0-09a8ijYSHZTUhmlCNwiu8fmZnmEDlSuhEsjWPTA/edit#gid=0>

Please list leaders and contact information, upcoming meetings and virtual attendance information, if applicable. Other chapters may be interested in a topic being presented.

1. **New Pilot Chapter**-Southern California has become a new Pilot Chapter. They will embrace virtual meetings, which are successful in the UK/Ireland Branch. Gordon is their Advisor.
2. **Conference, Virtual and Webpage Updates**-The annual conference will be totally virtual in October. We need to update the CGC webpage prior to the conference. Between full chapters and pilot chapters, we have a total of 14 chapters. Diane and Lori will work on the web page.
3. **Membership to the CGC**- Currently, we request that all Advisors and/or designee from each chapter attend our calls. We currently have 7-8 Advisors and several Advisors are covering more than one new/pilot chapter/interested group. To improve engagement, we ask the designee from each Pilot/Full Chapter to also join the CGC call. We will update our website to identify these designees.
4. REQUEST-Please post the meeting agenda and minutes for your chapter meeting on your chapter website.
5. **Chapter Advisor Role**- This role has not been updated since 2015. Lori and Diane have updated the role and it will be sent out for review/edits.
6. **Annual Report**-Please complete your annual report today. <https://www.surveymonkey.com/r/3XPC2CZ>
7. **LPN membership Proposal**-Lori and Diane are working on a proposal to allow LPN/LVNs membership into the IACRN. Currently, membership is restricted to Registered Nurses only, although Nursing Students are allowed to join. Lori and Diane will finalize their draft, then it will be sent to the Task Force for this project (Mariana, Catherine and Mary) for review/edits. In the draft, we have included examples of other Nursing Organizations (ONS and AORN) who allow LPN/LVNs to join as *Associate Members*. Once the document is finalized, we will submit the proposal to the IACRN Marketing Committee for their buy-in.
8. *Question during the call*-Will LPN/LVNs be able to take the IACRN Certification? No, the certification will only be for RNs, the LVN/LPNs will not be eligible. Also-All LPNs/LVNs will enter the IACRN in an Associate Membership level. They can join committees, but not hold office.
9. **Succession Plan**-Diane and Lori plan to lead this committee for another year. Mary’s term as Past President ends in December and we will get a new Liaison from the Board AND Mary and Catherine have planned to stay on the CGC as Advisors.

**NOTE**-Lori and Diane truly appreciate everything Mary and Catherine have done for the CGC. We could not have done this without their knowledge and guidance.

1. **Journal for Research and Nursing** (which focuses on clinical research and clinical nursing)Gordon has been chosen to be a member of the Editorial Board. Nine abstracts have been submitted and 1/3 of those submissions are from IACRN members. The group is pleased with the quality and international focus. They are still accepting abstracts. Please contact Gordon for more information or check out the July edition of *In the Loop.*
2. **Open discussion**- Xiaokun Liang -due to the pandemic, there have not been any chapter activities. However, she is still trying to promote IACRN. Xiaokun has traveled to a cancer hospital in Beijing to set up research center. They have 4 nurses who are interested in IACRN and they want to know what research nurses are doing internationally.
3. **Report from the BoD**-Mary Larkin. There has been a lot of activity over the past month working on the transition for the conference from “In person” to becoming a “Totally virtual” format. The logistics for the flow and involvement of the presenters is far reaching. The BoD is looking at a company who supports virtual meetings. Mary and Catherine have been involved in coordinating meetings for Committee Chairs as an effort to cross-pollinate talent and, collaborate on projects across all committees. This has the possibility to become a collaborative and impactful group.
4. *Question*-Mariana has had some challenges finding her Houston members on the IACRN membership website. Sheryl Forbes (who is a member of the BOD) wasn’t even on the list. Mariana asked Renee Bonner if she could run the list for the entire state of Texas and a few more showed up. Mariana will reach out to Renee to see if there is a glitch.

Mariana also reported her hospital is getting ready for a Magnet visit. The hospital are including the Research Nurses in their recognition.

**Future Meetings**

* 1. October at the Conference
	2. December 4th 3:00 PM EST

Respectfully submitted, Diane Branham