

# Clinical Research Nurse

## Certification Council (CRNCC)

### Exemplar Guidance Document

This document is a supplement to the CRN Certification Handbook. The purpose of this additional information is to further clarify the exemplar instructions in the handbook. Each portfolio will be unique to the individual CRN based on their personal experience gained while a clinical research nurse. Please note, use of this document is not a guarantee for the applicant's success in achieving certification status.

#### Exemplars:

- Please follow the directions for formatting and spacing in the Candidate Handbook.
  - The **TOTAL** word count for all 4 categories combined is **not to exceed** 1500 words including category headers.
- Use the exemplar rubric to ensure you have covered the required content (i.e., sections one – three in the rubric) and presentation of the content (i.e., fourth section in rubric).
- Exemplars must be recent (within 3 years) or current except for the Professional Development category which may be greater if it illustrates the development of current expertise.
- Provide the exemplar title category before each of the 4 exemplar's categories, as follows:
  - Professional Growth
  - Professional Practice
  - Team Focus and Interprofessional Collaboration
  - Quality and Safety
- An exemplar is a narrative or story about a topic that reflects the CRNs practice/experience/expertise. An exemplar is not a case study, a list of achievements, or a report.
- An exemplar should communicate your contributions and accomplishments that exemplify you as an expert clinical research nurse.
- It is important to include your thoughts, reflections and what you learned.
- For each exemplar, describe what was learned from the experience you are describing and how this experience allowed you to grow professionally as a CRN. Include **how** the activity contributed to you professionally, your thoughts, your reflections and what you learned from the experience,
- Examples you use to illustrate your expertise in clinical research nursing should draw from your work in clinical research as opposed to other nursing experience
- When writing your exemplar, **avoid** the following:
  - Repeating content found on your resume
  - Generalizations – best to focus on one activity to allow inclusion of all aspects of the exemplar rubric
  - Over speaking/saying too much that doesn't focus on the activity/topic you are sharing. State things simply and to the point
  - Summary statements
- **Information that should be included in specific categories:**

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- **Professional Growth:** Focus on a specific situation/activity that has contributed to your professional growth and development as a CRN professional, including **how** the activity contributed, your thoughts, reflections and what you learned. This example should **not** summarize your work experiences as a CRN or list professional development activities in which you have participated. It is **not** a recap of your resume.
- **Professional and Ethical Practice:** Focus your example on a description of recent or current ethical practice or professional leadership experience that best illustrates your CRN practice expertise and describes **how** this experience contributes to your ethical practice as a CRN professional.
- **Team Focus and Interprofessional Collaboration:** Focus your example on a description of a recent or current activity that identifies your **involvement** (participation/leadership) in **developing** a team focus with interprofessional collaboration in the work setting. Describe, as a CRN, **how** this involvement in developing a team focused interprofessional collaboration contributed to your expertise as a CRN professional.
- **Quality and Safety:** Focus your example on recent or current activities that identify your **contribution** to quality and safety outcomes in the CRN work setting and describe **how** this activity has contributed to your expertise as a CRN professional.

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