

# Clinical Research Nurse Certification Council (CRNCC)

## Continuing Education (CE) and Professional Development (PD) Guidance Document

This document is a supplement to the CRN Certification Handbook. The purpose of this additional information is to further clarify the Continuing Education (CE) and Professional Development (PD) instructions in the handbook. Each portfolio will be unique to the individual CRN based on their personal experience gained while a clinical research nurse. Please note, use of this document is not a guarantee for the applicant's success in achieving certification status.

### Continuing Education

- You must have a **minimum** of 36 contact hour/points over 3 years prior to the certification application submission date.
- The CE certificate must contain language that supports the activity is from an **accredited** or **approved provider** or an **accredited approver**. For example:
  - *The Ohio Nurses Association is **accredited as a provider** of nursing continuing professional development **by the American Nurses Credentialing Center's Commission on Accreditation (OBN-001-91)***
  - *This nursing continuing professional development activity was approved by the Ohio Nurses Association, an **accredited approver** **by the American Nurses Credentialing Center's Commission on Accreditation (OBN-001-91)***
- In the "Continuing Education Record" spreadsheet, the column for name of the accredited provider refers to the organization listed as the **accredited provider or approver on your certificate**. It is not the entity (i.e., American Nurses Credentialing Center's Commission on Accreditation [ANCC]) who granted the provider or approver status. In the examples above, The Ohio Nurses Association is the accredited provider and approver **not** the ANCC.
- SoCRA and ACRP CEs do not meet CRN certification requirements as CEs, **unless** there is the additional statement on the certificate issue to you, as noted in the example below. In this example SoCRA should be listed as the **accredited provider**, not ANCC.
  - Society of Clinical Research Associates is accredited as a provider of continuing nursing education **by the American Nurses Credentialing Center's Commission on Accreditation.**
- Continuing Professional Development (CPD): Continuing Professional Development is the term used to describe the learning activities professionals engage in to develop and enhance their abilities. CPDs are only allowed for non-US applicants who have limited access to CE hours and earned at the same rate of hours as CEs. CPDs for nurses offered by accredited providers are most commonly available in countries outside the US, such as the UK, Canada, and western Europe. CRN applicants wishing to earn credit for their CRN-BC application using CPD must submit an official "certificate" issued by the CPD provider stating the number of CPD hours/credits earned for the activity.

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### Professional Development

- On the “Professional Development Record” spreadsheet the “Activity Title” refers to the name of the presentation or poster, the citation/reference of the publication, the name of the academic course, or the name and position held on a committee.
- Use only the red categories listed on the category description tabs on the “Professional Development Record” spreadsheet to complete the “Activity Description” column. For example:
  - Post/Orig/No CE/Dev and Present/2pt
  - AU/articl/PRjournal/10 points first author 8 points other author
  - OrigResearch/published/8 points co-PI
  - IACRNChair/5 points
  - Quarter1credit/12.5 points
- The original research category may only be used when the CRN is the principal investigator or co-investigator on investigator-initiated research and the idea/hypothesis of the research reflects the CRN’s original work.
- Professional development activities can only be used once. For example, if the research is published, select Category 4, original research published. *Do not* also add this same work in Category 3 as a separate publication.
  - Category 3, Authorship of article published in a refereed/peer-reviewed journal = 10 points for first author; 8 points for other authors
  - Category 4 Completed original/applied research published (except thesis/dissertation), meta-analysis, systematic/integrative review = 10 points for primary investigator, 8 points for co-investigator