****

**IACRN Research Committee Minutes**

**January 13, 2016**

Members Present:

|  |  |  |
| --- | --- | --- |
| Cheryl Fisher - Chair | Carolynn Thomas Jones | Joy Bailey |
| Kathy Hall – Co chair | Shaunagh Browning | Kathy Grinke |
| Catherine Griffith - Facilitator | Rosemary Keller |  |

Announcements:

 Research Committee leadership transition has taken place. Welcome to new and continuing leadership:

* 1. Cheryl Fisher, Chair
	2. Kathy Hall, Co-chair
	3. Catherine has agreed to continue as Facilitator.
	4. Joy Bailey will represent Research Committee on IACRN16 Planning Committee.

Congratulations to Rosemary Keller on completing her PhD!!

Meeting convened at 3:40 PM EST: Cheryl Fisher, Committee Chair presiding

1. Review of Minutes Dec 09, 2015:
	1. December 2015 Minutes accepted as written. (Motion: KGrinke; 2nd: KHall).
2. Conflict of Interest forms: Gentle reminder to please complete COI forms and return to HLabovitz@IACRN.org and please copy Catherine: cgriffith0@gmail.com
3. New committee connections and potential new members:
	1. Gwenyth Wallen, PhD, RN: Acting Chief of Nursing Research and Translational Science, NIH Clinical Center. Her interest is to get to know IACRN members and staff perspectives; former neonatal CNS at NIH
	2. Georgie Cusack, MS, RN, AOCNS, Director of Education and Outcomes at National Heart, Lung, and Blood Institute – NIH; presented at IACRN15 on
	3. Service chiefs at NIH: Anne Marie Matlock, DNP, RN, NE-BC, Service Chief for Med–Surg Specialties; Capt. in US Public Health Service. Dr. Matlock has direct connections to nurse managers at the service level.
4. Work Group Updates: Cheryl
	1. Workforce / Domains
		1. Proposal: Draft reviewed with preliminary discussion.
			1. Cheryl recommends fleshing out the design into more of a concept proposal and then passing the proposal to Gwen Wallen’s research group for feedback and suggestions for development; target is to have a project near completion or with preliminary data to present at IACRN16.
		2. Survey items reviewed:
			1. Discussion related to refining categories to ensure more accurate data collection with goal of a more accurate description of CRN workforce.
			2. Ensure questions are designed to provide answers related to aims of proposal; and to elicit answers that give clearer picture of what CRNs and doing.
			3. **Recommendation to follow Scopes and Standards…..also review S&S…..for categories to guide data collection on demographics and domains of practice.**
	2. Metrics:
		1. General discussion deferred.
		2. Carolynn to connect with Cheryl with update.
5. Action Items:
	1. Members to review Draft proposal for workforce/domains survey study. Use track changes and return
	2. Members look at Scopes and Standards for two things:
		1. Provide public comment feedback on Scopes and Standards using link provided.
		2. Look at categories for work environment/practice for guidance for the survey questions.
	3. Members to use track changes to send their suggestions for the survey questions and Catherine will collate.
6. Meeting adjourned at 4:40

Submitted,

Catherine Griffith, RN, Facilitator